

Business & Project Management Fundamentals

Outline

- 1 Introduction to Project Management**
 - 1.1 Defining a Methodology
 - 1.2 Project Failure and Success
 - 1.3 Project Manager Competency and Skill Sets
 - 1.4 Project Framework
 - 1.4.1 Importance of Planning
 - 1.4.2 Process Groups Concepts
 - 1.5 Process Groups Definitions
 - 1.6 Project Management Knowledge Areas
 - 1.6.1 PMI Framework Chart
 - 1.7 Validating Good Project Management
- 2 Initiating**
 - 2.1 Develop Project Charter
 - 2.1.1 Project Management Methodology
 - 2.1.2 Stakeholder Identification
 - 2.1.3 Kick Off Meeting
 - 2.1.4 Charter Template
- 3 Planning**
 - 3.1 Develop Project Management Plan
 - 3.2 Create Work Breakdown Structure (WBS)
 - 3.3 Develop Schedule
 - 3.4 Determine Budget
 - 3.5 Plan Quality Management
 - 3.6 Plan Human Resources
 - 3.7 Plan Communications
 - 3.8 Plan Risk Responses
- 4 Executing**
 - 4.1 Direct and Manage Project Work
 - 4.2 Manage Communications
- 5 Monitoring & Controlling**
 - 5.1 Perform Integrated Change Control
 - 5.2 Control Scope
 - 5.3 Control Schedule and Costs
 - 5.4 Control Risks
- 6 Closing**
 - 6.1 Close Project or Phase
- 7 PM Tools**
 - 7.1 Project Templates
 - 7.2 Project Management Evolution